

# COMMONWEALTH OF KENTUCKY

## CRUMB RUBBER/TIRE-DERIVED PRODUCTS GRANT FOR WASTE TIRE MARKET DEVELOPMENT *2023 APPLICATION*



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### PURPOSE

This grant provides financial assistance to projects that further the purposes of the Kentucky Waste Tire Program by developing beneficial end-use markets for waste tires generated in Kentucky.



## 2023 KENTUCKY WASTE TIRE CRUMB RUBBER/TIRE-DERIVED PRODUCTS GRANT APPLICATION

### GENERAL INFORMATION

The Cabinet is accepting grant proposals for projects that promote the use of recycled Kentucky waste tires in the form of crumb rubber or other tire-derived products that meet the criteria of the grant program.

The Cabinet encourages applicants to propose new or creative applications of recycled tire rubber. In addition to the frequently requested landscaping mulch, poured-in-place surfacing, park benches and picnic tables, the Cabinet would like to promote new end markets for Kentucky tires.

Athletic fields or loose crumb rubber playground applications, tire derived aggregate, tire-derived fuel, rubber modified asphalt, or civil engineering projects **will not** receive grant funding.

Applicants must meet the eligibility criteria set forth below, but may include:

- Private entities
- Owners of commercial entities operating within the Commonwealth of Kentucky
- Public school districts
- Private schools
- City and county governments
- Entities operating public parks, and
- State agencies.

This grant is a 75/25 match grant: the applicant shall provide a funding match equal to at least 25% of the total cost of the project.

Allowable use of the grant funding **may be** for the actual cost to purchase the crumb rubber or other tire-derived products utilized in the project, and the actual transportation costs. Other costs, such as the cost to apply or install the product, or to publicize and promote the project, are not eligible for grant funding (but may count toward the applicant's match requirement).

***This is an up-front approval/funding grant. There will be no award of grant funding for the reimbursement of already completed projects.***

If a county is out of compliance with its Solid Waste Management Plan, no entity in that county is eligible to receive this grant.

No contractor, subcontractor, vendor, or supplier, or any employee or representative thereof, shall be an employee of the Applicant.

Funding for this grant is dependent upon the availability of money, not otherwise obligated, in the waste tire trust fund established in KRS 224.50-880.

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EVALUATION OF THE APPLICATIONS BY THE CABINET WILL FOLLOW THE CRITERIA BELOW:

First, consideration of funding will only be for the complete applications.

Second, prioritization of the applications are as follows:

1. The applicant eligibility criteria set forth below.
2. Number of people served by the project.
3. Number of grants previously awarded to the County.
4. The project's cost and forecasted benefits.

The Cabinet reserves the right to modify evaluation criteria and required match amount on a case-by-case basis dependent upon the scope, scale or nature of individual applications and upon available funding.

**1. APPLICANT PROFILE**

To be eligible for this grant, applicants must meet the following criteria:

- Have the legal authority to construct and operate the proposed project;
- Have the ability to construct the project in compliance with the grant conditions;
- The Applicant and the person who will be managing the project shall not have received a final judgment or conviction of a state or federal environmental statute or regulation in the five (5) years before submitting the application and shall not have any outstanding violations of state or federal environmental statutes or regulations.

**Signature**

The head of the applying entity, agency or board should sign the grant request. Example: for a school, this would be the superintendent; for a city, the mayor; for a county, the judge/executive; for a 109 board, the chair. For those projects that require official authorization (such as by the school board, city council, or fiscal court), enclose the minutes of the meeting approving the project, including expenditure of the matching funds.

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**ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS OR PROVIDE AN EXPLANATION OF WHY THE ITEMS ARE NOT APPLICABLE TO THE PROPOSED PROJECT. You may attach additional pages as required.**

<b>Facility Name</b>			
<b>Street Address</b>			
<b>Mailing Address</b>			
<b>City</b>		<b>Zip</b>	
<b>Project Contact</b>			
<b>E-mail Address</b>			
<b>Phone</b>		<b>Fax</b>	
<hr/>			
<b>Applicant's Name</b>			
<b>Federal Tax ID#</b>			
<b>Type of Applicant</b>			
<b>Mailing Address</b>			
<b>City</b>		<b>Zip</b>	
<b>Phone</b>		<b>Fax</b>	
<b>E-mail Address</b>			
<b>Signature of Applicant's Authorizing Official</b>		<b>Date</b>	
<b>Typed or Printed Name of Official</b>			
<b>Official Title</b>			

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**STATUS OF APPLICANT**

- A. Does the applicant have the legal authority to construct and operate the proposed project?       Yes       No
- B. Does the applicant have the ability to construct the project in compliance with the grant conditions?       Yes       No
- C. Has the applicant, or the person who will be managing the project for the applicant, received a final judgement or conviction of a state or federal environmental statute or regulation in the five (5) years before submitting the application, **or** have any outstanding violations of state or federal environmental statutes or regulations?       Yes       No

**2. PROJECT DESCRIPTION**

As attachment #1, provide the following information.

- Describe the proposed project and its objectives, including the rationale and the anticipated benefits of the project.
- Estimate the number of people that the project will serve.
- Identify the approximate geographic area or the community that will benefit from the project.

**3. CRUMB RUBBER/TIRE-DERIVED PRODUCT DESCRIPTION**

As attachment #2, provide written documentation regarding the crumb rubber or type of tire-derived products:

- A. State the type of tire-derived product you propose to use.
- B. State the amount of crumb rubber or tire-derived product you propose to use, in tons.
- C. State the cost of the crumb rubber or tire derived product used in the project. **Make sure to include bids or cost estimates from suppliers with your application.** Contact several suppliers to make sure to get a competitive price.
- D. The Cabinet reserves the right to require additional technical information from applicants prior to evaluating grant applications.

Source of crumb rubber: This intention of this grant program is to further the purposes of

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the Kentucky Waste Tire Program, which is for the management of waste tires generated in Kentucky. ***Make sure to include a statement from your proposed supplier that the crumb rubber or tire-derived product in their quote is using waste tires generated in Kentucky.***

**4. PROMOTION DETAIL**

As attachment #3, provide a plan to inform and educate the surrounding community about the project. You may attach examples of proposed newspaper articles or other media types intended to promote the project. Provide a sample of signage acknowledging the source of the grant funding.

**5. MILESTONES**

Please list a description of each key task and its approximate due date. Below is an example. This is only an example; your task description may be different. Please adjust the task description in your own grant application to describe the type of project you are proposing.

**XYZ Project (EXAMPLE)**

<b>Task Description</b>	<b>Estimated Completion Date</b>
1. Prep Area	April 15, 2023
2. Grant Awarded	May 15, 2023
3. Bid and Award Contract	May 30, 2023
4. Contact Media as desired.	May 30, 2023
5. Contract start	July 1, 2023
6. Contract complete	July 29, 2023
7. Project Completed (project & activities)	December 31, 2023
8. Construction Progress Report Due	January 31, 2024
9. Final Annual Progress Report #1	January 31, 2024
10. Final Annual Progress Report #2	January 31, 2025

**Project Name:** \_\_\_\_\_

<b>Task Description</b>	<b>Estimated Completion Date</b>

**6. LETTERS OF ENDORSEMENT**

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As attachment #4, include **at least two or more letters** of endorsement from the principal of the school, PTO president, elected officials such as legislators, mayors, county judge-executives or other similar persons.

**7. BUDGET DETAIL**

Waste Tire Materials is the cost of the crumb rubber or tire-derived product. (Grant funds **can** to pay for this cost.)

Transportation is the cost of transporting the crumb rubber or tire-derived product. (Grant funds **can** pay for this cost.)

Application of Material is the cost of the installation of the material including equipment and personnel. If volunteers are used, report the number of volunteers and their hours and any type of machinery used. (Grant funds **cannot** pay for this cost, but the cost can count towards the applicant's match requirement.)

Promotional and Educational includes advertising, promotion, education, outreach costs and signage acknowledging grant funding. (Grants funds **cannot** pay for this cost, but the cost can count towards the applicant's match requirement.)

Complete the budget table below. **Include all costs anticipated to complete the project.** Do not include any long-term maintenance or refurbishment costs. (If plans are to contract out the project, insert the estimated contract price.)

BUDGET	COST
Crumb Rubber or Tire-Derived Product	
Transportation	
Installation of Material (Grantee match)	
Promotional (Grantee match)	
List any Other Expenses (Grantee Match)	
<b>TOTAL</b>	
<b>Total Grant Request (Cost of Materials and Transportation) :</b>	
<b>Amount Matching Funds (must be at least 25% of total project amount):</b>	

**ADDITIONAL GUIDELINES**

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**Grant applicants must submit a complete application with all required documentation.**

Failure to comply with reporting requirements may result in the grantee being required to reimburse the cabinet for all funds received and ineligibility for future EEC grants.

***After the awarding of the grant, the Cabinet is to approve in writing any change to the proposed project before the project can move forward with the changes.***

The Cabinet reserves the right to reject or modify any grant proposal based on consistency with program objectives and availability of funding.

The Cabinet reserves the right to alter or suspend the grant program to accommodate other programmatic needs or initiatives.

**All project work listed on the grant application is to be completed by December 31, 2023. *Routinely, deadline extensions to complete the project will not be granted.***

- a.) *You are encouraged to begin your project early in the grant cycle to avoid weather related delays or contractor delays. Check with the contractor/vendor that you are requesting a quote from on the project and if they have had trouble in the past getting the material or equipment, check with other contractors/vendors in order to meet the deadline.*
- b.) *If you are bidding the project, make sure to place in the bid the deadline of December 31, 2023.*
- c.) *If you feel you cannot meet the deadline for completion, consider applying in a later grant cycle.*
- d.) *If you are holding events to raise additional funding for your project, please consider applying for the grant after all the funding is in place.*

***NOTE: This is a very competitive grant so once the applications are approved and announced, if an entity does not accept the grant funding or does not complete the project, the funding does not get reallocated to another entity for that project year.***

***ADDITIONAL NOTE: Our agreement to award the funding is with the applicant on the application. If you plan to sign the check over or relinquish the project and funding to a third party, remember that the applicant is liable with the Cabinet on overseeing that the project is completed and all necessary paperwork is submitted in a timely manner.***

**REPORTS**



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**Construction Progress Report**

By January 31, 2024, grantee must submit a construction progress report that consists of all invoices and proof of payment and a completed budget worksheet on a form provided by the Cabinet.

**Annual Progress Reports**

The grantee must submit, annually by January 31 for two (2) years following completion of the grant, annual progress reports. These reports should include:

1. Narrative description of project status and public comments on the project.
2. "Before" and "After"
  - Photos
  - Maintenance costs
  - Media reports such as newspaper clips.

**For more assistance in completing the grant application, please contact Lisa Evans at the Division of Waste Management at (502) 782-6355 (office), 502-330-6829 (cell) or [lisa.evans@ky.gov](mailto:lisa.evans@ky.gov).**

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**SUBMISSION**

Grant applications must be received by close of business (4:30 p.m.) on **April 3, 2023**. The Cabinet will not give consideration for funding for any applications received after the April 3, 2023 deadline.

One completed application and all supporting documentation must be included in order for the application to be eligible for funding.

**Email your application to Lisa Evans at [lisa.evans@ky.gov](mailto:lisa.evans@ky.gov)**