

COMMONWEALTH OF KENTUCKY

CRUMB RUBBER/TIRE-DERIVED PRODUCTS GRANT for WASTE TIRE MARKET DEVELOPMENT *2019 APPLICATION*



PURPOSE

This grant provides financial assistance to projects that further the purposes of the Kentucky Waste Tire Program by developing beneficial end-use markets for waste tires generated in Kentucky



GENERAL INFORMATION

The cabinet is accepting grant proposals for projects that promote the use of recycled Kentucky waste tires in the form of crumb rubber or other tire-derived products that meet the criteria of the grant program.

This grant has focused on funding crumb rubber mulch for landscaping projects in recent years, but the cabinet is encouraging applicants to expand the scope of potential projects for this grant cycle. In addition to landscaping mulch projects, the cabinet will consider requests for: walking trails; pour-in-place playgrounds, sidewalks or other surfaces; horse trailer or stall mats; tree wells or other products utilizing recycled Kentucky tires.

Grant funding will not be awarded for athletic field or loose crumb rubber playground applications, tire derived aggregate, tire derived fuel, rubber modified asphalt, or civil engineering projects.

Applicants must meet the eligibility criteria set forth below, but may include:

- Private entities
- Owners of commercial entities operating within the Commonwealth of Kentucky
- Public school districts
- Private schools
- City and county governments
- Entities operating public parks, and
- State agencies.

This grant is a 75/25 match grant: the applicant shall provide match funding equal to at least 25% of the total cost of the project.

Grant funds may be used for the actual cost to purchase the crumb rubber or other tire-derived products to be utilized in the project, plus actual transportation costs. Other costs, such as the cost to apply or install the product, or to publicize and promote the project, are not eligible for grant funding (but may be counted toward the applicant's match requirement).

This is an up-front approval/funding grant. No funding will be awarded for reimbursement of already completed projects.

If a county is out of compliance with its Solid Waste Management Plan, no entity in that county is eligible to receive this grant.

No contractor, subcontractor, vendor, or supplier, or any employee or representative thereof, shall be an employee of the Applicant.

Funding for this grant is dependent upon the availability of money, not otherwise obligated, in the waste tire trust fund established in KRS 224.50-880.

HOW APPLICATIONS WILL BE EVALUATED BY THE CABINET:

First, only complete applications will be considered.

Second, applications will be prioritized by:

1. The applicant eligibility criteria set forth below.
2. Number of people served by the project.
3. Number of grants previously awarded to the County.
4. The project's cost and forecasted benefits.

The cabinet reserves the right to modify evaluation criteria and required match amount on a case by case basis dependent upon the scope, scale or nature of individual applications and upon available funding.

1. APPLICANT PROFILE

To be eligible for this grant, applicants must meet the following criteria:

- Have the legal authority to construct and operate the proposed project;
- Have the ability to construct the project in compliance with the grant conditions;
- The Applicant and the person who will be managing the project shall not have received a final judgment or conviction of a state or federal environmental statute or regulation in the five (5) years before submitting the application and shall not have any outstanding violations of state or federal environmental statutes or regulations.

Signature

The head of the applying entity, agency or board should sign the grant request. Example: for a school, this would be the superintendent; for a city, the mayor; for a county, the judge/executive; for a 109 board, the chair. For those projects that require official authorization (such as by the school board, city council, or fiscal court), enclose the minutes of the meeting approving the project, including expenditure of the matching funds.

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS OR PROVIDE AN EXPLANATION OF WHY THE ITEMS ARE NOT APPLICABLE TO THE PROPOSED PROJECT. You may attach additional pages as required.

Facility Name			
Street Address			
Mailing Address			
City		Zip	
Project Contact			
E-mail Address			
Phone		Fax	
<hr/>			
Applicant's Name			
Federal Tax ID#			
Type of Applicant			
Mailing Address			
City		Zip	
Phone		Fax	
E-mail Address			
Signature of Applicant's Authorizing Official		Date	
Typed or Printed Name of Official			
Official Title			

STATUS OF APPLICANT

- A. Does the applicant have the legal authority to construct and operate the proposed project? Yes No
- B. Does the applicant have the ability to construct the project in compliance with the grant conditions? Yes No
- C. Has the applicant, or the person who will be managing the project for the applicant, received a final judgement or conviction of a state or federal environmental statute or regulation in the five (5) years before submitting the application, **or** have any outstanding violations of state or federal environmental statutes or regulations? Yes No

2. PROJECT DESCRIPTION

As attachment #1, provide the following information.

- Describe the proposed project and its objectives, including the rationale and anticipated benefits of the project.
- Estimate the number of people that will be served by the project.
- Identify the approximate geographic area or the community that will benefit from the project.

3. CRUMB RUBBER/TIRE-DERIVED PRODUCT DESCRIPTION

As attachment #2, provide written documentation regarding the crumb rubber or type of tire-derived products:

- A. State the type of tire-derived product you propose to use. For crumb rubber applications, provide the shred size.
- B. State the amount of crumb rubber or tire-derived product you propose to use, in tons.
- C. State the cost of the crumb rubber or tire derived product to be used. Make sure to include bids or cost estimates from suppliers with your application. Contact several suppliers to make sure you get a competitive price.
- D. The cabinet reserves the right to require additional technical information from applicants prior to evaluating grant applications.

Source of crumb rubber: This grant program is intended to further the purposes of the Kentucky Waste Tire Program, which is for the management of waste tires generated in Kentucky. ***Make sure to include a statement from your proposed supplier that the crumb rubber or tire-derived product being used is produced from waste tires***

generated in Kentucky.

4. PROMOTION DETAIL

As attachment #3, provide a plan to inform and educate the surrounding community about the project. You may attach examples of proposed newspaper articles or other media types intended to be used.

5. MILESTONES

Please list a description of each key task and its approximate due date. An example is provided below. This is only an example; your task description may be different. Please adjust the task description in your own grant application to describe the type of project you are proposing.

XYZ Project (EXAMPLE)

Task Description	Estimated Completion Date
1. Prep Area	April 15, 2019
2. Grant Awarded	April 30, 2019
3. Bid and Award Contract	May 2, 2019
4. Contact Media as desired.	May 16, 2019
5. Contract start	July 1, 2019
6. Contract complete	July 29, 2019
7. Project Completed (project & activities)	December 31, 2019
8. Construction Progress Report Due	January 31, 2020
9. Final Progress Report #1	January 31, 2020
10. Final Progress Report #2	January 31, 2021

Project Name: _____

Task Description	Estimated Completion Date

6. LETTERS OF ENDORSEMENT

As attachment #4, include **letters** of endorsement from the principal of the school, PTO president, **public officials such as legislators, mayors, county judge-executives or other similar persons.**

7. BUDGET DETAIL

Waste Tire Materials is the cost of the crumb rubber or tire-derived product. (This amount **can** be paid for with grant funds.)

Transportation is the cost of transporting the crumb rubber or tire-derived product. (This amount **can** be paid for with grant funds.)

Application of Material is the cost of the installation of the material including equipment and personnel. If volunteers are used, report the number of volunteers and their hours and any type of machinery used. (This amount **cannot** be paid for with grant funds, but can be counted toward the applicant's match requirement.)

Promotional and Educational includes advertising, promotion, education and outreach costs. (This amount **cannot** be paid for with grant funds, but can be counted toward the applicant's match requirement.)

Complete the budget table below. **Include all costs anticipated to complete the project.** Do not include any long-term maintenance or refurbishment costs. (If the project is being conducted by contract, insert the estimated contract price.)

BUDGET	COST
Crumb Rubber or Tire-Derived Product	
Transportation	
Installation of Material (Grantee match)	
Promotional (Grantee match)	
List any Other Expenses (Grantee Match)	
TOTAL	\$0.00
Total Grant Request (Cost of Materials and Transportation) :	
Amount Matching Funds (must be at least 25% of total project amount):	

ADDITIONAL GUIDELINES

Grant applicants must submit a complete application with all required documentation.

Failure to comply with reporting requirements may result in the grantee being required to reimburse the cabinet for all funds received and ineligibility for future EEC grants.

Any change to the proposed project, after the grant is awarded, must be approved by the cabinet in writing before the change is made.

The cabinet reserves the right to reject or modify any grant proposal based on consistency with program objectives and availability of funding.

The cabinet reserves the right to alter or suspend the grant program to accommodate other programmatic needs or initiatives.

All project work or activities must be completed by December 31, 2019.

REPORTS

Construction Progress Report

Grantee must submit, by January 31, 2020, a construction progress report (consisting of all invoices and proof of payment and a completed budget worksheet on a form that will be provided to you by the cabinet).

Annual Progress Reports

The grantee must submit, annually by January 31 for two (2) years following completion of the grant, annual progress reports. These reports should include:

1. Narrative description of project status and public comments on the project.
2. "Before" and "After"
 - Photos
 - Maintenance costs
 - Media reports such as newspaper clips.

For more assistance in completing the grant application, please call Lisa Evans at the Division of Waste Management at (502) 782-6355.

ALL REPORTS SHOULD BE SUBMITTED TO THE ADDRESS BELOW.

SUBMISSION

Grant applications must be received **in this office** by close of business (4:30 p.m.) on **April 1, 2019**. No applications will be accepted after April 1, 2019. One completed application and all supporting documentation must be submitted in order for the application to be considered. **Please do not bind or staple the application**. Mail, email or deliver your application to:

**Division of Waste Management
Waste Tire Program
ATTN: Lisa Evans
300 Sower Boulevard, 2nd Floor
Frankfort, KY 40601
Lisa.evans@ky.gov**